

TRADITIONAL GUARDSMEN ENLISTED VACANCY ANNOUNCEMENT

NEW YORK AIR NATIONAL GUARD

F.S. Gabreski Airport
150 Old Riverhead Road
Westhampton Beach, NY 11978-1201

ANNOUNCEMENT #: 14-004

DATE: 10 JUL 2014

CLOSING DATE: 30 DEC 2014

UNIT: 106th Rescue Wing

AFSC: 3S171

MAX AVAILABLE GRADE: MSgt

AREA OF CONSIDERATION:

POSITION TITLE: Equal Opportunity

All candidates may apply who meet the basic qualification for position.

SPECIALTY SUMMARY

Performs, supervises, and manages equal opportunity (EO) and human relations education (HRE) programs. Conducts administrative functions to support EO programs. Related DoD Occupational Subgroup: 150100.

QUALIFICATIONS AND SELECTION FACTORS:

- Selection for this position will be made without regard to race, religion, color, creed, gender, or national origin
- The requirements and qualifications prescribed in this announcement are the minimum.
- Selection is not assured merely by meeting these requirements.

OTHER QUALIFICATIONS:

Must complete 20 duty-day observation period with the local EO office (AFRC personnel, 4 UTA's/ANG interview for the position), and have a memorandum/recommendation summarizing observance activities IAW AFI 36-2706, *Equal Opportunity Program, Military and Civilian*. Written recommendation from the unit commander. Minimum grade E-5 and must be qualified in primary Air Force Specialty Code and possess the appropriate skill level commensurate with grade/rank. Outstanding appearance, high moral standards, and exceptional military bearing and conduct. No record of Equal Opportunity issues or violations, substandard performance, emotional instability, personality disorder, or other unresolved mental health problems. Never been convicted by a civilian court of Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 minor traffic violations and similar infractions are not disqualifying. **NOTE:** Categories of offenses are described and listed in AFI 36-2002, *Regular Air Force and Special Category Accession, Uniform Guide List of Typical Offenses*.

INTERVIEW:

An Interviewing Board will be scheduled for all qualified applicants. Applicants will be notified of date and times.

KNOWLEDGE:

Knowledge is mandatory of: laws, principles, policies, and procedures for administering Air Force EO programs; regulations and procedures of other government and civilian agencies administering and providing services to prevent and eliminate equal opportunity/human relations issues; EO education and instruction programs; interviewing and counseling techniques; alternate dispute resolution techniques, and preparing and maintaining military and civilian personnel case files and records.

APPLICATION PROCEDURES:

Applicants will prepare and forward one copy of their Resume, Letter of Intent, Commanders Endorsement and Letters of Recommendation (if applicable).

Applications will be accepted by mail only and must be postmarked with a date on or before the close out date of this announcement. It is highly recommended that all applicants obtain a delivery verification receipt for their package.

MAIL APPLICATION TO:

106 FSS/FSOX
150 Old Riverhead Road
Westhampton Beach, NY 11978-1201
ATTN: MSgt Katie Knoebel

DISTRIBUTION:

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